



Legislation Text

File #: 22-0415, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 4-11-2022

**Requesting Agency: Denver Human Services
Division:**

**Subject Matter Expert Name: Vincent Rivera
Email Address: Vincent.Rivera2@denvergov.org
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Fifth Amendatory Agreement between the City and County of Denver and HopSkipdrive, Inc. to provide transportation services for Denver Human Services youth clients citywide.

Amends a contract with HopSkipDrive, Inc. by adding \$252,000 for a new total of \$863,000 and one year for a new end date of 6-30-23 to provide door to door transportation services for children/youth ensuring Denver Human Services clients receive services in a safe environment, citywide (SOCSV-201845500-05; SOCSV-202262554-05). The last regularly scheduled Council meeting within the 30-day review period is on 5-23-22. The Committee approved filing this item at its meeting on 4-20-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: SOCSV-201845500-05; SOCSV-202262554-05

Vendor/Contractor Name (including any "DBA"): HopSkipDrive, Inc.

Type and Scope of services to be performed: The contractor will provide both pick-up and drop-off transport services to minor children/youth between placement and school or school-related activity(s) ensuring Denver Human Services clients receive services in a safe environment and will maintain current records of each youth's name, dates of trips, and services. The

contractor will also provide transportation to, from, or in conjunction with any activity connecting a child to their school of origin, supervised parenting time, extracurricular activities, placement, and/or therapeutic services. The contractor will maintain staffing levels and vehicle availability necessary for operation of these transportation services to provide the most economical and appropriate transport services, including but not limited to, all management, personnel, scheduling, dispatching and route coordination, reporting and work schedules.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment? Amendment

**Was this contractor selected by competitive process or sole source?
Competitive**

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Total cost and length. Adding additional services and time.

If length changing

What was the length of the term of the original contract? 10/1/2018-6/30/2022 (3 years, 8 months).

What is the length of the extension/renewal? One (1) year

What is the revised total term of the contract? 4 years, 8 months

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$611,000

What is the value of the proposed change? \$252,000

What is the new/revised total value including change? \$863,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)