File #: 22-0472, **Version:** 2

OHR/CSA Request Template

Submitted By: Greg Thress

Date Submitted: 4-25-22

Requesting Agency: Office of Human Resources
Division:

Subject Matter Expert Name: Greg Thress
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Phone Number:

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.

Amends the Classification and Pay Plan by changing the title of Civil-Criminal Investigator III to Human Services Investigator and the pay grade of Criminal Investigator III. The Committee approved filing this item at its meeting on 5-3 -22.

Affected Council District(s) or citywide? Citywide

Executive Summary with Rationale and Impact:
Detailed description of the item and why we are doing it. This can be a separate attachment.
The proposed change amends the Classification and Pay Plan by changing the pay grade of Criminal Investigator III and the title of Civil-Criminal Investigator III to Human Services Investigator.
The Office of Human Resources Classification and Compensation Division has been working with the District Attorney's conducting an agency-wide pay review. In addition, the District Attorney asked for a pay grade review for the Criminal Investigators. Based on a market review, OHR is proposing a new pay grade for the Criminal Investigator III's to NE-20. In addition, the Civil-Criminal Investigator III classification title is recommended to be adjusted to Human Services Investigator to reflect that this work is only performed within Denver Human Services and this is also what this work is titled in the market. It is also proposed to revise the Criminal Investigator III job title by removing the "III" since the District

Attorney does not have lower types and levels of work available; there is only one level of this work.

Type (choose one: Classification; Pay; Benefits; Rule Change; Other):
Classification, Pay

Fiscal Impact:

Contract Amount (if applicable):

Draft Bill Attached?