



## Legislation Text

File #: 22-0473, Version: 2

### OHR/CSA Request Template

**Submitted By:** Greg Thress

**Date Submitted:** 4-25-22

**Requesting Agency: Office of Human Resources  
Division:**

**Subject Matter Expert Name:** Greg Thress

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**Phone Number:**

#### **Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

#### **A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.**

Amends the Classification and Pay Plan by changing the pay grades for the Eligibility Technician classification series. The Committee approved filing this item at its meeting on 5-3-22.

#### **Affected Council District(s) or citywide? Citywide**

#### **Executive Summary with Rationale and Impact:**

*Detailed description of the item and why we are doing it. This can be a separate attachment.*

The proposed change amends the Classification and Pay Plan by changing the pay grades of the Eligibility Technician classification series.

The Family and Adult Assistance Division of Denver Human Services has requested that the pay grades for the Eligibility Technician series be increased to align with those of the Child Support Technician Series. Both series have comparable minimum qualifications, required related experience, and both classification series are performing similar types of duties under demanding situations. The classifications are distinguished by the client demographics (Children vs. Adults & Families). Both classifications are governed by city and state regulations and laws, and require knowledge of software systems related to management of the assistance programs being provided. In sum, it is recommended that the two series be aligned.

#### **Type (choose one: Classification; Pay; Benefits; Rule Change; Other):**

**Classification, pay.  
Fiscal Impact:**

**Contract Amount (if applicable):**

**Draft Bill Attached?**