



Legislation Text

File #: 22-0630, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 5-30-2022

**Requesting Agency: Denver International Airport
Division:**

**Subject Matter Expert Name: Leann Rush
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Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Master Purchase Order between the City and County of Denver and Summit Laboratories, Incorporated concerning the purchase of HVAC water treatment and monitoring services at Denver International Airport.

Approves a Master Purchase Order with Summit Laboratories, Incorporated for \$900,000 and two (2) years, with three (3) one-year options for renewal, to purchase HVAC water treatment and monitoring services at Denver International Airport in Council District 11 (SC-00006890). The last regularly scheduled Council meeting within the 30-day review period is on 6-27-22. The Committee approved filing this item at its meeting on 6-1-22.

Affected Council District(s) or citywide? Council District 11

Contract Control Number: SC-00006890

Vendor/Contractor Name (including any "DBA"): Summit Laboratories Incorporated

Type and Scope of services to be performed: This is for contract execution of Master Purchase Order (MPO)

SC-00006890 to Summit Laboratories Incorporated, in the amount of \$900,000.00 for the purchase of HVAC Water Treatment and Monitoring of two (2) closed loop (Hot/Chilled water) systems and one (1) open loop (Cooling Tower) systems.at Denver International Airport (DEN). MPO term: two (2) years with three (3) available yearly extensions.

Location (if applicable): DEN

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment? New

Was this contractor selected by competitive process or sole source?

This Master Purchase Order has been issued in accordance with DRMC 20-63(A) of the Revised Municipal Code. Formal Procedure of the Revised Municipal Code supported by IFB Proposal No. 10896A HVAC Water Treatment and Monitoring, awarded to lowest bidder Summit Laboratories Incorporated.

For New contracts

Term of initial contract: Master Purchase Order (MPO) established on 5/13/2022 through 5/12/2024 for two (2) years with three (3) available yearly extensions.

Options for Renewal:

How many renewals (i.e. up to 2 renewals)? 3

Term of any renewals (i.e. 1 year each): 1-year

Cost of initial contract term: \$900,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)