



Legislation Text

File #: 22-0706, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 6-6-2022

Requesting Agency: Denver International Airport
Division:

Subject Matter Expert Name: Carolina Flores
Email Address: Carolina.Flores@flydenver.com
Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract between the City and County of Denver and Smith Environmental and Engineering, Inc. concerning providing environmental engineering design services at Denver International Airport.

Approves an on-call contract with Smith Environmental and Engineering, Inc. for \$1 million and three (3) years, with two (2) one-year optional extensions, to provide environmental engineering design services at Denver International Airport in Council District 11 (202157834). The last regularly scheduled Council meeting within the 30-day review period is on 7-18-22. The Committee approved filing this item at its meeting on 6-15-22.

Affected Council District(s) or citywide? 11

Contract Control Number: 202157834

Vendor/Contractor Name (including any "DBA"): Smith Environmental and Engineering

Type and Scope of services to be performed:

Denver International Airport often requires specialized environmental engineering design services. This on-call contract provides such professional services on an as-needed basis. DSBO has determined that this professional services agreement is suitable for SBE

pool procurement. Two SBE firms responded to this procurement from which Smith Environmental and Engineering was selected by a diverse selection panel.

Location (if applicable): DEN

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)? Smith is a certified SBE and M/WBE firm and committed to self-perform a minimum of 45% of the work, which exceeds the assigned 30% self-performance goal.

Is the contract new/a renewal/extension or amendment? New

Was this contractor selected by competitive process or sole source?

Competitive

For New contracts

Term of initial contract: Date of Execution (DOE) plus 3 years; plus, two (2), 1-year options

Options for Renewal:

How many renewals (i.e. up to 2 renewals)? 2 renewals

Term of any renewals (i.e. 1 year each): 1 year each

Cost of initial contract term: \$1,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different

way of doing business etc.)