



Legislation Text

File #: 22-0781, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 7-4-2022

Requesting Agency: General Services
Division: Purchasing

Subject Matter Expert Name: Scott Harris
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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Master Purchase Order between the City and County of Denver and Trans-West, Inc. to purchase parts for heavy-equipment trucks and trailers.

Amends a supplier contract with Trans-West, Inc. by adding \$450,000 for a new contract total of \$1,600,000 to purchase parts for heavy-equipment trucks and trailers, citywide. No change to contract duration (SC-00003198). The last regularly scheduled Council meeting within the 30-day review period is on 8-8-22. The Committee approved filing this item at its meeting on 7-5-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: SC-00003198

Vendor/Contractor Name (including any "DBA"): Trans-West Inc

Type and Scope of services to be performed: New parts for Cummins, Detroit Diesel, and Trail King parts under solicitation 0298A, SC-00003198 from Trans-West Inc for Citywide use

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Amendment

Was this contractor selected by competitive process or sole source?

Solicitation 0298A was conducted by the City in 2018

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Amount

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

1,150,000.00

What is the value of the proposed change?

450,000.00

What is the new/revised total value including change?

1,600,000.00

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)