



# City and County of Denver

City and County Building  
1437 Bannock St.  
Denver, CO 80202

## Legislation Text

File #: 22-0934, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted: 8-8-2022**

**Requesting Agency: Department of Public Health and Environment  
Division:**

**Subject Matter Expert Name: Steve Castro; Will Fenton**

**Email Address:** [Steven.Castro@denvergov.org](mailto:Steven.Castro@denvergov.org) <<mailto:Steven.Castro@denvergov.org>>; [William.fenton@denvergov.org](mailto:William.fenton@denvergov.org) <<mailto:William.fenton@denvergov.org>>

**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Third Amendatory Agreement between the City and County of Denver and SCI Colorado Funeral Services for corpse removal and transportation services supporting the Office of the Medical Examiner.**

Amends a contract with SCI Colorado Funeral Services, LLC by adding \$225,000 for a new total \$793,000 and one year for a new end date of 10-19-2023 for corpse removal and transportation services supporting the Office of the Medical Examiner, citywide (ENVHL-202263401-03). The last regularly scheduled Council meeting within the 30-day review period is on 9-12-2022. The Committee approved filing this item at its meeting on 8-10-2022.

**Affected Council District(s) or citywide?**

**Contract Control Number:** ENVHL-202263401-03

**Vendor/Contractor Name (including any "DBA"):** SCI Colorado Funeral Services, LLC

**Type and Scope of services to be performed:**

This contract will provide the City with corpse removal services, including the removal of dead human remains from any point of Denver, within or outside the City and County of Denver and transportation and delivery of remains to the Denver Office of the Medical Examiner or as the City otherwise requests.

This contractor will provide the City and County of Denver with corpse removal services, including the removal of dead human remains from scenes and hospitals to the Office of the Medical Examiner's office. The contract is used every time the Denver Office of the Medical Examiner responds to a death scene. From those scenes SCI - Decedent Transport crews will pick up approximately 1500 deceased individuals annually, which can include suicides, homicides, decomposing, babies and infectious. All decedents are brought back to our office at 500 Quivas Street, Denver 80204. There are two process points involved with this request. First, the resolution approving a previous contract extension, [Resolution 21-1080 <https://denver.legistar.com/LegislationDetail.aspx?ID=5137568&GUID=5FD0A46A-5370-4488-9463-63269CD884E7&Options=ID|Text|&Search=21-1080>](https://denver.legistar.com/LegislationDetail.aspx?ID=5137568&GUID=5FD0A46A-5370-4488-9463-63269CD884E7&Options=ID|Text|&Search=21-1080), contained an error. While the executed contract featured the correct total amount of \$568,000, the resolution title contained an incorrect figure of \$544,000. Additionally, when this contract was put out for a bid for services, no other viable vendor responded. Therefore, the city attorney's office has approved a one-time extension for a sixth year.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A**

**Are WBE/MBE/DBE goals met (if applicable)? N/A**

**Is the contract new/a renewal/extension or amendment?**

Amendment

**Was this contractor selected by competitive process or sole source?**

Competitive

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Length and cost

***If length changing***

**What was the length of the term of the original contract?**

10/20/17-10/19/22

**What is the length of the extension/renewal?**

One year

**What is the revised total term of the contract?**

10/20/17-10/19/23

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$568,000.00

**What is the value of the proposed change?**

\$225,000.00

**What is the new/revised total value including change?**

\$793,000.00

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**