



Legislation Text

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Finance Item/Grant Request Template

Date Submitted: 8-15-2022

**Requesting Agency: Department of Finance
Division:**

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A bill for an ordinance authorizing a capital equipment purchase from the Department of Transportation and Infrastructure Wastewater Operations budget.

Authorizes the purchase of a RIZO printer from the Department of Transportation and Infrastructure Wastewater Operations Fund to support high-volume printing needs for programs requiring paper billing and communications. The Committee approved filing this item at its meeting on 8-16-2022.

Affected Council District(s) or citywide? Citywide

Executive Summary with Rationale and Impact:

Detailed description of the item and why we are doing it. This can be a separate attachment.

The purchase of a new production-level RIZO printer from Pitney Bowes (for \$82,332.96) is meant to upgrade DOTI's mailing capacity in the short and long term. Purchase will replace the aging equipment and software that currently supports the mailing of 320k Storm service bills yearly, quarterly Compost charges, the newly passed Volume Based Pricing and other necessary communications with Denver residents. This equipment exceeds \$50,000, and so an ordinance is required, per the DRMC. It will be purchased from the 72100/5061700 Wastewater Operations 2022 Budget.

Type (choose one: Grant; Supplemental; Fund Creation; Fund Rescission; Fund Transfer; Appropriation; Other): Authorization

Amount: 82,332.96

Budget Year: 2022

Fund and Funding Source (Fund/Org/Grant Number, if applicable): Wastewater Operations Fund

Grantor (if applicable):

Fund Matching Requirements (if applicable):

Fiscal Impact: