



Legislation Text

File #: 22-1165, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 9-26-2022

**Requesting Agency: Denver Human Services
Division:**

Subject Matter Expert Name: Kimberly Preeson

Email Address: Kimberly.Fatta@denvergov.org

Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and BAYAUD ENTERPRISES, INC. to continue providing disability navigation services to eligible clients, citywide.

Amends a contract with Bayaud Enterprises, Inc. to add \$360,000 for a new contract total of \$515,594 and one year for a new end date of 6-30-2023 to continue providing disability navigation services to eligible clients, citywide (SOCSV-202264084-01, SOCSV-202262399-01). The last regularly scheduled Council meeting within the 30-day review period is on 10-31-2022. The Committee approved filing this item at its meeting on 9-28-2022.

Affected Council District(s) or citywide? Citywide

Contract Control Number: SOCSV-202264084-01, SOCSV-202262399-01.

Vendor/Contractor Name (including any "DBA"): Bayaud Enterprises, Inc.

Type and Scope of services to be performed:

Scope of work:

Under this agreement Bayaud will accept referrals from DHS for AND clients who present any moderate to severe disability, mental

health concerns, and/or current or recent substance use. Benefit Navigators will maintain responsibility for determination of appropriate SSI/SSDI candidacy and will assist all referred AND clients with the initial SSI/SSDI application process. This may include referrals to and follow-up with mental health, medical, and/or other community-based professionals and community resources. The Benefit Navigators will also provide direct assistance in services related to the reconsideration process).

Referrals from DHS will be managed by the Benefit Navigators as follows:

1. AND clients will be assisted with SSI applications or supported with appealing a denial within the allowable reconsideration and appeal timeframes. AND clients referred with a recent denial of an initial claim will receive assistance with filing an appeal for first reconsideration prior to the expiration of the appeal period.
2. Assessment/screening of the following categories will occur independently or concurrently, depending on the participant's need:
 - o SSI/SSDI eligibility for initial adult applicant with no pending SSI/SSDI cases: assessment of SSI/SSDI eligibility will be determined by the Benefit Navigators through utilization of a screening. The Benefit Navigators have adopted the SOAR procedures and tools to determine whether an individual is a good candidate to qualify medically for SSI/SSDI approval or needs further development. Worksheets and questionnaires are utilized as tools to determine impacts and severity of disability, as appropriate (copies of these tools are available upon request). A review of medical documentation will also be conducted. Signed releases of information are provided to all potential sources when requesting records and documentation. If medical documentation supporting stated diagnosis is insufficient or nonexistent, then referrals to appropriate providers and resources will be made for clients to enhance their medical documentation. Bayaud will utilize the DHS referral form to document justification for any referrals made for AND clients. This information will be shared with the DHS Program Administrator.
 - o SSI/SSDI reconsideration assistance for an adult applicant who has received an initial denial within 25 days of denial date: see screening process described above to determine the best approach to secure the claim.
 - o Referral needed for Bayaud Bridge mental health services: up to 30 adults may receive up to 12 sessions of individual counseling along with access to therapeutic groups. When appropriate, the Mental Health Counselor may exit the claimant earlier than 12 sessions for reasons including, but not limited to, violation of Bayaud policies, need for higher level of care, or meeting treatment goals. Services include facilitated connection to long-term mental health supports for the individual. Mental health records may be requested by the referring Benefit Navigator to include in the SSI/SSDI screening process and submission to Disability Determination Services (DDS).

Location (if applicable): Citywide

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)? N/A

Is the contract new/a renewal/extension or amendment?

Amendment

Was this contractor selected by competitive process or sole source?

Competitive

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

Length and cost

If length changing

What was the length of the term of the original contract?

3/1/2022 to 6/30/2022

What is the length of the extension/renewal?

One year

What is the revised total term of the contract?

3/1/2022 to 6/30/2023

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$155,594

What is the value of the proposed change?

\$360,000

What is the new/revised total value including change?

\$515,594

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)