File #: 22-1265, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-10-2022

Requesting Agency: General Services
Division:

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Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract between the City and County of Denver and Telelanguage, Inc. to provide phone and video remote interpretation services.

Approves a contract with Telelanguage, Inc. for $850,000 and 3 years, plus 2 one-year options to extend, to provide phone and video remote interpretation services citywide, not including Denver International Airport (GENRL-202264526-00). The last regularly scheduled Council meeting within the 30-day review period is on 11-14-2022. The Committee approved filing this item at its meeting on 10-11-2022.

Affected Council District(s) or citywide? Citywide

Contract Control Number: GENRL-202264526-00

Vendor/Contractor Name (including any "DBA"): Telelanguage, Inc.

Type and Scope of services to be performed:

See executive summary for additional information

Telelanguage, Inc will provide Over the Phone and Video Remote Interpretation Services to various Citywide Agencies, excluding Denver International Airport. Services will be provided as needed for over the phone or remote video language access services. The contract max value of $850,000 will allow for using Agencies to provide language translation services to support the City's linguistically diverse community, services will be invoiced to the City Agencies as services are provided. City Agencies will establish individual request for encumbrances tied to this contract based on historical needs for services, forecasted future use and approved annual budget.

Location (if applicable): Citywide Agencies, excluding Denver International Airport

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)? N/A

Is the contract new/a renewal/extension or amendment?
New
Was this contractor selected by competitive process or sole source?
Competitive
For New contracts
Term of initial contract:
11/01/2022 - 10/31/2025, three-year term with an option to extend for two (2) one-year terms through a contract amendment.

Options for Renewal:
How many renewals (i.e. up to 2 renewals)? 2
Term of any renewals (i.e. 1 year each): 1-year

Cost of initial contract term: $850,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)