



Legislation Text

File #: 22-1539, Version: 2

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 11-28-2022

**Requesting Agency: General Services
Division: Purchasing**

**Subject Matter Expert Name: Scott Harris
Email Address: scott.harris@denvergov.org
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Master Purchase Order between the City and County of Denver and Southern Tire Mart, LLC to provide new and retreaded tires and related services for city vehicles.

Approves a purchase order with Southern Tire Mart, LLC for \$1,000,000 and through 7-31-2023, plus four 1-year options to extend, to provide new and retreaded tires and related services for city vehicles, citywide (SC-00007372). The last regularly scheduled Council meeting within the 30-day review period is on 1-3-2023. The Committee approved filing this item at its meeting on 11-29-2022.

Affected Council District(s) or citywide? Citywide

Contract Control Number: SC-00007372

**Vendor/Contractor Name (including any "DBA"):
Southern Tire Mart LLC**

**Type and Scope of services to be performed:
New & Retread Tires and related services for assorted City fleet vehicles**

Location (if applicable): Citywide

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)? N/A

Is the contract new/a renewal/extension or amendment? New

Was this contractor selected by competitive process or sole source?

Competitive process City Solicitation # 0135A-2022 New/Retread Tires and related services

For New contracts

Term of initial contract: 11/15/2022 - 7/31/2023

Options for Renewal:

How many renewals (i.e. up to 2 renewals)? 4 extensions

Term of any renewals (i.e. 1 year each): 1 year each

Cost of initial contract term: \$1,000,000.00

Cost of any renewals: N/A

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)