



Legislation Text

File #: 22-1542, Version: 2

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 11-28-2022

**Requesting Agency: General Services
Division:**

Subject Matter Expert Name: Nicol Suddreth
Email Address: nicol.suddreth@denvergov.org
<<mailto:nicol.suddreth@denvergov.org>>
Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Third Amendatory Agreement between the City and County of Denver and Midwest Connect, LLC (formerly Rocky Mountain Mail Services, LLC) to reflect the vendor's name change to Midwest Connect, LLC, address changed billing rates, and to continue providing mailing services.

Amends a contract with Rocky Mountain Mail Services, LLC to reflect a name change to Midwest Connect, LLC and by adding \$1,200,000 for a new contract maximum of \$2,600,000 and 2 years for a new end date of 12-31-2024 to address changed billing rates and to continue providing mailing services, citywide (GENRL-202055961-03/ GENRL-202265588-03). The last regularly scheduled Council meeting within the 30-day review period is on 1-3-2023. The Committee approved filing this item at its meeting on 11-29-2022.

Affected Council District(s) or citywide? Citywide

**Contract Control Number:
GENRL-202265588-03(JAGGAER) GENRL-202055961-03(Alfresco)**

**Vendor/Contractor Name (including any "DBA"):
Rocky Mountain Mail Services, L.L.C.**

Changing to Midwest Connect LLC

Type and Scope of services to be performed:

Rocky Mountain Mail Services, L.L.C. provides Citywide mailing services.

Rocky Mountain Mail Services, L.L.C. provides Citywide mailing services. The third amendment will change the contractor's name to Midwest Connect LLC due to the purchase of Rocky Mountain Mail Services, L.L.C, increase the contract maximum from \$1,400,000 to \$2,600,000, extend the contract term to December 31, 2024, and revise and replace Exhibit B-2 with Exhibit B-3, Billing Rates. All other terms and conditions will remain the same.

Location (if applicable): Citywide

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)? N/A

Is the contract new/a renewal/extension or amendment? Amendment

Was this contractor selected by competitive process or sole source? Yes

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

Cost/pricing & length of term & name change

If length changing

What was the length of the term of the original contract?

12/01/2020 - 12/31/2022

What is the length of the extension/renewal?

2 years

What is the revised total term of the contract?

12/01/2020 - 12/31/2024

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$1,400,000.00

What is the value of the proposed change?

\$1,200,000.00

What is the new/revised total value including change?

\$2,600,000.00

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)

Rocky Mountain Mail Services, L.L.C. provides Citywide mailing services. The third amendment will change the contractor's name to Midwest Connect LLC due to the purchase of Rocky Mountain Mail Services, L.L.C, increase the contract maximum from \$1,400,000 to \$2,600,000, extend the contract term to December 31, 2024, and revise and replace Exhibit B-2 with Exhibit B-3, Billing Rates. All other terms and conditions will remain the same.