

Legislation Text

File #: 23-0009, Version: 1

# **Contract Request Template (Contracts; IGAs; Leases)**

Date Submitted: 1-9-2023

Requesting Agency: Denver International Airport Division:

Subject Matter Expert Name: Brandon.Gainey Email Address: Brandon.Gainey@flydenver.com Phone Number:

#### Item Title & Description:

(Do not delete the following instructions)

These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).

Both the title and description must be entered between the red "title" and "body" below. Do **<u>not</u>** at any time delete the red "title" or "body" markers from this template.

# A resolution approving a proposed First Amendment between the City and County of Denver and Smith Environmental and Engineering, concerning updating the Small Business Enterprise (SBE) proposed goal, reflecting that the company is both a SBE and M/WBE at Denver International Airport.

Amends a contract with Smith Environmental and Engineering to update the Small Business Enterprise (SBE) and Minority, Women Business Enterprise (M/WBE) proposed goal from 30% to a 45% SBE/MBE self-performing goal, reflecting that the company is both a SBE and M/WBE. No change to contract amount or duration (PLANE-202157834/ 202264306-01). The last regularly scheduled Council meeting within the 30-day review period is on 2-13-2023. The Committee approved filing this item at its meeting on 1-11-2023.

## Affected Council District(s) or citywide? 11

**Contract Control Number:** PLANE-202157834/ 202264306-01

# Vendor/Contractor Name (including any "DBA"): Smith Environmental and Engineering

**Type and Scope of services to be performed:** This request is for an amendment to the DEN On-Call Environmental Design Services Contract between Smith Environmental and Engineering, Inc. (Smith) and Denver International Airport (DEN) specifically to revise the proposed goal of 30% stated in the contract to the proposed goal of 45%, so that it is consistent with the Final Contract Executive Summary. No change to contract scope.

# Location (if applicable):

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):** Smith is a certified SBE and M/WBE firm and committed to self-perform a minimum of 45% of the work, which exceeds the assigned 30% self-performance goal.

## Are WBE/MBE/DBE goals met (if applicable)? yes

#### Is the contract new/a renewal/extension or amendment?

#### Was this contractor selected by competitive process or sole source?

For New contracts Term of initial contract:

Options for Renewal: How many renewals (i.e. up to 2 renewals)? Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

#### For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

*If length changing* What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

*If cost changing* What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

## If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)