



Legislation Text

File #: 23-0029, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 1-17-2023**

**Requesting Agency: Community Planning and Development  
Division:**

**Subject Matter Expert Name: Jill Jennings Golich**

**Email Address:** [jill.jenningsgolich@denvergov.org](mailto:jill.jenningsgolich@denvergov.org) <<mailto:jill.jenningsgolich@denvergov.org>>

**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Bureau Veritas North America, Inc. to continue providing residential plan review services to reduce the current backlog in Community Planning and Development.**

Amends a contract with Bureau Veritas North America, Inc. by adding \$700,000 for a new total of \$1,175,000 to continue providing residential plan review services to reduce the current backlog in Community Planning and Development. No change to contract duration (CPLAN-202264326-01/ CPLAN-202266215-01). The last regularly scheduled Council meeting within the 30-day review period is on 2-27-2023. The Committee approved filing this item at its meeting on 1-24-2023.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number:** CPLAN-202264326-01/ CPLAN-202266215-01

**Vendor/Contractor Name (including any "DBA"):** Bureau Veritas North America, Inc.

**Type and Scope of services to be performed:**

CPD entered into a contract with Bureau Veritas on 9/1/2022 after an RFP process to find a vendor to assist with plan review, particularly residential due to CPD’s growing backlog. The initial contract was made for the funds CPD had available at the time in 2022. Due to an increase in CPD’s 2023 budget for this type of service, CPD is seeking to amend the contract amount to include the budgeted dollars in 2023 and 2024, along with an additional amount of funding so that CPD could send additional plan review projects to Bureau Veritas if CPD has the funding available. The intent is to reduce the residential plan review backlog.

**Location (if applicable): Citywide**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**N/A**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

Amendment

**Was this contractor selected by competitive process or sole source?**

Competitive

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

price

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**\$475K**

**What is the value of the proposed change?**

**\$700K**

**What is the new/revised total value including change?**

**\$1,175,000**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**