



Legislation Text

File #: 23-0466, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 4-24-2023

Requesting Agency: Denver International Airport
Division:

Subject Matter Expert Name: George Karayiannakis
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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Southern Airways Express, LLC concerning a use and lease agreement wherein Southern Airways Express, LLC will be a signatory air carrier at Denver International Airport.

Approves a use and lease agreement with Southern Airways Express, LLC for rates and charges and through 12-31-2023 to lease 534.6 square feet of space in Concourse C and 56.9 square feet of space at the ticket counter in the Terminal at Denver International Airport in Council District 11 (PLANE-202366955). The last regularly scheduled Council meeting within the 30-day review period is on 5-22-2023. The Committee approved filing this item at its meeting on 4-26-2023.

Affected Council District(s) or citywide? 11

Contract Control Number: PLANE-202366955

Vendor/Contractor Name (including any "DBA"): Southern Airways Express, LLC

Type and Scope of services to be performed:

This request is for a non-competitive use and lease agreement between Southern Airways Express, LLC (Southern Airways) and Denver International Airport (DEN). Southern Airways is a new signatory airline at DEN. They will be leasing 534.6 sq. ft. of

operations space in Concourse C and a 56.9 sq. ft. ticket counter in the Terminal. This contract will be on the same terms as the majority of the signatory airlines operating at DEN.

Location (if applicable): DEN

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B.

For New contracts

Term of initial contract:

9 months ending 12-31-2023

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Rates and charges

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)