



## Legislation Text

File #: 23-0459, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted: 4-24-2024**

**Requesting Agency: City Attorney's Office**  
**Division:**

**Subject Matter Expert Name: Lila Medina and Snezhanna Singleton**  
**Email Address: Lila.Medina@denvergov.org and Snezhanna.Singleton@denvergov.org**  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Fifth Amendatory Agreement between the City and County of Denver and West Publishing Corporation, doing business as West, a Thompson Reuters Business for continued use of the Westlaw legal research database by the City Attorney's Office.**

Amends a contract with West Publishing Corporation, doing business as West, a Thompson Reuters Business, by adding \$850,000 for a new total of \$3,350,000 and 5 years for a new end date of 5-31-2028 for continued use of the Westlaw legal research database by the City Attorney's Office, citywide (ATTNY- CE85004 / ATTNY-202367641-05). The last regularly scheduled Council meeting within the 30-day review period is on 5-29-2023. The Committee approved filing this item at its meeting on 4-25-2023.

**Affected Council District(s) or citywide? citywide**

**Contract Control Number:** ATTNY- CE85004 New Contract: ATTNY-202367641- 05

**Vendor/Contractor Name (including any "DBA"):**

**Type and Scope of services to be performed:**

Amendment for term extension for legal research database for WEST PUBLISHING CORPORATION d/b/a, West, a THOMSON

REUTERS BUSINESS. The City Attorney's Office uses this the Legal research database Westlaw on a daily basis to protect the city against lawsuits, litigation cases, and for training and to perform basic legal research.. This is critical business need for the City Attorney's Office. Licenses and software under this contract include: Westlaw RIA Federal Tax Reporter Library, Westlaw RIA/WGL Multi-State Tax Library, Westlaw RIA Federal Tax Treatises Library, Westlaw: Government Litigation, Westlaw: Advanced Drafting Assistant, Westlaw: Government Analytical Plus, Westlaw: Government Precision Preferred National Primary, West Legal Education Center, Case Notebook.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**  
amendment

**Was this contractor selected by competitive process or sole source?**  
sole

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Time and price

***If length changing***

**What was the length of the term of the original contract?**

Current Term 3/1/2008 - 5/31/2023

**What is the length of the extension/renewal?**

**5 years**

**What is the revised total term of the contract?**

New Term: 3/1/2008 - 05/31/2028-see memo on final page

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**\$2,500,000**

**What is the value of the proposed change?**

**\$850,000**

**What is the new/revised total value including change?**

\$3,350,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**

## MEMORANDUM

**Snezhanna Singleton, Finance and Business Operations Director**

**Re: Five Year Contract Extension for Legal Research Database for the CAO**

The Denver City Attorney's Office is one of the largest law firms in Colorado, with over 230 attorneys and staff members comprised of paralegals, victim advocates, and other support and supervisory staff members. Due to the high volume of litigation, and high-profile lawsuits that the CAO handles for the City and County of Denver, our agency has used West Publishing Corporation since 2008 as the premier and sole source legal research database. West Publishing Corporation has been a sole source for the City Attorney's Office since 2008 as it has a proprietary one-of-a-kind legal research technology that no one else in the legal community has. The only other legal research platform is Lexis-Nexis and the research functionality and does not provide the extensive legal databases, technology that cuts the research time by 40% and library that West Publishing corporation provides. West Publishing Corporation is the foremost provider of integrated information solutions in the U.S. legal market and has been providing materials to the legal and professional community for 150 years. West Publishing provides the latest evolution in legal search powered by trusted content, extensive reference in unfamiliar areas of law, provides a full library and collection of legal resources that are not available from other sources. The CAO requests a five-year term extension to this contract due to it being a sole source, a business continuity need for the agency, and fiscal savings. It is an essential software to the attorney's work protecting the city from lawsuits. Extending to a five-year term vs a three- year term will save the CAO \$ 15,000 on this contract.