



## Legislation Text

File #: 23-0612, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted: 05-22-2023**

**Requesting Agency: Parks and Recreation  
Division:**

**Subject Matter Expert Name: Craig Coronato**  
**Email Address:** craig.coronato@denvergov.org  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Contract between the City and County of Denver and Sasaki Associates, Inc. to provide landscape planning, design and related consulting services to support Parks and Recreation, citywide.**

Approves an on-call contract with Sasaki Associates Inc. for \$1,500,000 and 3 years, to provide landscape planning, design and related consulting services to support Parks and Recreation, citywide (PARKS-202367791). The last regularly scheduled Council meeting within the 30-day review period is on 6-26-2023. The Committee approved filing this item at its meeting on 5-23-2023.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number: PARKS-202367791**

**Vendor/Contractor Name (including any "DBA"):**  
**Sasaki Associates Inc.**

**Type and Scope of services to be performed:**

The work will typically consist of (but is not limited to) assessment, planning, design, preparation of planning and construction documents, and construction observation services related to parks and park facilities. Types of work may include: system-wide planning and park-specific master planning efforts (individual park master plans, system-wide assessment reports, asset specific planning, public engagement and outreach); design of new, or renovation of existing, parks and DPR assets (such as fields, courts,

playgrounds, picnic facilities, walkways, and associated landscapes, irrigation systems, etc.); improvements and upgrades to system-wide assets (regional trail and greenway systems, bridges, medians); Mountain Parks and Natural Areas improvements (trails and trailheads, roadways/parking, historic structures, etc.); and deferred maintenance and other repairs to parks and recreation facilities.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): W/MBE**

**Are WBE/MBE/DBE goals met (if applicable)?**

**20%**

Toole Design Group LLC, HCL Engineering & Surveying, Mueller Engineering Company, 360 Engineering, ERO Resources Corporation, Kumar & Associates, Inc., Clanton & Associates, Radian Placematters Inc., Gretchen Armijo, Equity Policy Solutions, HydroSystems\*KDI, Inc., Anderson Hallas Architects, Studio Compleitiva, Inc., Abundant Playscapes, Inc.

**Is the contract new/a renewal/extension or amendment? New**

**Was this contractor selected by competitive process or sole source?**

**Competitive process - RFP issued 1-3-2023**

**For New contracts**

**Term of initial contract: 3 years**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term: \$1,500,000**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**