



Legislation Text

File #: 23-0537, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 5-1-2023

**Requesting Agency: Human Rights and Community Partnerships
Division:**

Subject Matter Expert Name: Claudia Castillo

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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and CESCO Linguistic Services, Inc to provide workforce training for immigrant and refugee community members on how to become a professional interpreter.

Approves a contract with CESCO for \$625,976 and through 12-31-2025 to provide workforce training for immigrant and refugee community members on how to become a professional interpreter (HRCRS-202367550). The last regularly scheduled Council meeting within the 30-day review period is on 7-17-2023. The Committee approved filing this item at its meeting on 5-24-2023.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HRCRS-202367550

Vendor/Contractor Name (including any "DBA"): : CESCO

Type and Scope of services to be performed:

Immigrant and Refugee Affairs Office will plan and execute an interpreter workforce training course for immigrant and refugee residents that are bilingual in English and another language using a qualified interpretation training vendor. This course will offer workforce training on how to become a professional

interpreter for in person and online meetings, and over the phone services. An interpreter is someone who orally translates conversations in different languages without changing the original message or meaning.

Cesco will provide workforce training for immigrant and refugee community members on how to become a professional interpreter for in-person interpretation services, remote interpretation via video and phone. They will provide four courses per year with a max of 21 students per iteration. Executive summary attached to this request.

Additional information included in executive summary.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

Sole- Only vendor who can provide the service needed.

For New contracts

Term of initial contract:

6/1/2023 - 12/31/2025

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$625,976

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)