



Legislation Text

File #: 23-0833, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 6-26-2023

**Requesting Agency: Denver Human Services
Division:**

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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Fifth Amendatory Agreement between the City and County of Denver and Guadalupe Project, Inc. to continue providing services to households under the Temporary Assistance to Needy Families program.

Amends a contract with Guadalupe Project, Inc. by adding \$117,612 for a new total of \$617,562 and one year for a new end date of 6-30-2024 to continue providing targeted intervention services to households using Temporary Assistance to Needy Families (TANF) who have recently added a child into their home, citywide (SOCSV-201950317-05, SOCSV-202367654-05). The last regularly scheduled Council meeting within the 30-day review period is on 7-31-2023. The Committee approved filing this item at its meeting on 6-28-2023.

Affected Council District(s) or citywide?

Citywide

Contract Control Number:

SOCSV-201950317-05, SOCSV-202367654-05

**Vendor/Contractor Name (including any "DBA"):
Guadalupe Project, Inc.**

Type and Scope of services to be performed:

- A. To support and engage TANF eligible participants to develop strategies that address individual and family needs, DHS will work jointly with Contractor to provide the following:
 - 1. Identify and provide early intervention services to participants who recently added a child. This program will provide medical supports for healthy development, nutrition, service identification, and connection and a long-term connection to the medical needs of the family.
 - 2. Contractor will focus their time with participants in the following categories:
 - a. Parent and child health and wellness.
 - b. Home safety.
 - c. Healthy child development.
 - d. Assisting new parents in working towards educational/employment goals.
 - 3. Contractor will provide services at both a low and high level of services based on the needs of the family.
 - a. Contractor will work with families for approximately two to six (2-6) months in length depending on the level of support and services needed.
 - b. Low level services consist of up to four (4) hours of services per week. This includes administrative and outreach services such as:
 - i. Review of client's information and case file to identify needs.
 - ii. Necessary outreach to offer services.
 - iii. Follow up with client.
 - c. High level services consist of over four (4) hours of services per week.
 - 4. Contractor will target central and south Denver neighborhoods as the service area.
 - 5. Contractor will provide a discharge summary for all participants exiting the program.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)? N/A

Is the contract new/a renewal/extension or amendment?

Amendment

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

Cost and length of term

If length changing

What was the length of the term of the original contract?

5/01/2019 - 6/30/2023

What is the length of the extension/renewal?

One year

What is the revised total term of the contract?

5/1/2019 - 6/30/2024

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$499,950

What is the value of the proposed change?

\$117,612

What is the new/revised total value including change?

\$617,562

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)