



Legislation Text

File #: 23-0840, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 6-26-2023**

**Requesting Agency: Department of Housing Stability  
Division:**

**Subject Matter Expert Name: Israel Cruz**

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**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Contract between the City and County of Denver and Colorado Coalition for the Homeless to operate non-congregate shelter and related services for 300 unique households annually at Park Avenue Inn, located at 3500 Park Avenue West in Council District 9.**

Approves a contract with the Colorado Coalition for the Homeless (CCH) for \$2,905,235 and through 8-31-2025 to operate non-congregate shelter and related services for 300 unique households annually at Park Avenue Inn, located at 3500 Park Avenue West in Council District 9 (HOST-202368622). The last regularly scheduled Council meeting within the 30-day review period is on 8-7-2023. The Committee approved filing this item at its meeting on 6-28-2023. Council member Parady called this item out at the 7-17-23 meeting for a one-week postponement to 7-24-23.

**Affected Council District(s) or citywide?**

**Citywide**

**Contract Control Number:**

**HOST-202368622**

**Vendor/Contractor Name (including any "DBA"):  
Colorado Coalition for the Homeless**

**Type and Scope of services to be performed:**

CCH will provide services and Non-Congregate Shelter (NCS) operations at the Park Avenue Inn for **300 unduplicated households** served per program year.

1. Park Avenue Inn will accommodate unaccompanied adults, adult couples, adult families, and their approved pets. People of all gender identities, expressions, and presentations will be welcome as residents.
2. CCH's integrated health team will evaluate prospective resident's ability to safely function in a semi-private living environment.
3. Person-centered, trauma-informed, housing-focused supportive services and integrated medical and behavioral health care will be offered, including case management, housing navigation, peer support, and meals.
4. The proposed project's housing-focused case management team will facilitate housing placement by advocating with prospective landlords and facilitating access to OneHome Coordinated Entry.

**NCS Programming Services**

1. Park Avenue Inn will provide a low-barrier, Housing First Model approach designed to encourage shelter entry through progressive engagement and maximize exits into permanent and stable housing.
2. Orientation and intake will be completed for each new guest. Case Management supports include a Community Policies and orientation intake packet, and completion of HMIS and assessments.
3. Non-compulsory case management meetings will be offered, at a minimum, weekly to:
  - a. identify housing barriers and solutions,
  - b. support in the vital documents acquisition necessary for rehousing services
  - c. provide connection to CCH's integrated healthcare team
  - d. and to provide benefit enrollment and resource connections.
4. Housing-focused case managers will engage, recruit, and maintain landlords, support lease-ups, provide mediation, and coach tenancy skills.
5. CCH will provide private rooms if necessary and appropriate in the event of an adult household requiring medical isolation related to communicable disease transmission referred through either a hospital or public health department and in the event that no appropriate private recuperative care rooms are available at other local respite locations.

**NCS Operations**

1. Shelter Operations investments facilitate environments that are safe, hygienic, accessible, equitable, inclusive, and hospitable to all eligible shelter guests. Funding for shelter operations at Park Avenue Inn includes support of the day-to-day hospitable functions of NCSs including the following.
  - a. Guests are provided with on-site laundry for washing their own belongings. Guests can receive new linens on a weekly basis from front desk, after turning in used linens
  - b. Room amenities such as on-site parking, Wi-Fi, television, and telephone
  - c. Meals
  - d. Security services utilizing a trauma informed, harm reduction approach.
  - e. Custodial support including sanitization of common areas
  - f. Pest control
  - g. Storage within the individual unit, in accordance with policies
2. CCH will make available three (3) meals a day to guests. Meal preparations services include:
  - a. All meals are prepared to meet adult daily nutritional needs and are prepared in accordance with ServeSafe guidelines and all Public Health requirements for food safety.
  - b. Provide all utensils and serving supplies.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport**

**concession contracts):**

**N/A**

**Are WBE/MBE/DBE goals met (if applicable)?**

**N/A**

**Is the contract new/a renewal/extension or amendment?**

**New**

**Was this contractor selected by competitive process or sole source?**

**Competitive process**

**For New contracts**

**Term of initial contract:**

**7/01/2023 - 8/31/2025**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**\$2,905,235**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**