



Legislation Text

File #: 23-1021, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 7-31-2023

**Requesting Agency: Office of Housing and Stability
Division:**

Subject Matter Expert Name: Justin Hill

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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and The St. Francis Center to increase the maximum contract amount and amend other terms to continue providing supportive housing services to adults experiencing chronic homelessness at the Warren Residences, in Council District 10.

Amends a contract with The St. Francis Center by adding \$1,000,000 for a new total of \$2,000,000 to account for increased service expenses required to continue providing supportive housing services to 48 adults experiencing chronic homelessness and amending the terms of the fund drawdown for Warren Residences, in Council District 10. No change to contract duration (HOST-202368501/202054973). The last regularly scheduled Council meeting within the 30-day review period is on 9-11-2023. The Committee approved filing this item at its meeting on 8-2-2023.

**Affected Council District(s) or citywide?
Council District 10**

**Contract Control Number:
HOST-202368501/202054973**

Vendor/Contractor Name (including any "DBA"):
The St. Francis Center

Type and Scope of services to be performed:

1. the new amount of \$2,000,000. Language in Section 4.4. Maximum Contract Amount, subsection 4.4.1. will be changed from the "Maximum Contract Amount" of \$1,000,000 to the new amount of \$2,000,000.
2. Amend the amount of funding allowable to be drawn on an annual basis from \$66,666.67 beginning in year 1 and \$66,666.67 in each subsequent year, to the new amount of \$143,589 beginning in year 3 (2023) and \$143,589 in each subsequent year, for a total of \$2,000,000 to be drawn by the end of the original Professional Services Agreement (12/31/2036). The language referencing the amount to be drawn on an annual basis will be revised in a newly updated Exhibit A - Scope of Work to the Professional Services Agreement in section V. Use of Funds.

Location (if applicable):

2323 Curtis Street, Denver, Colorado 80205

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

N/A

Is the contract new/a renewal/extension or amendment?

Amendment

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

Cost

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$1,000,000

What is the value of the proposed change?

\$1,000,000

What is the new/revised total value including change?

\$2,000,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)