File #: 23-1076, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 8-14-2023

Requesting Agency: Parks & Recreation
Division:

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Phone Number:

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Norris Design, Inc. to continue on-call landscape architectural planning, design, and consulting services for parks and parks facilities, citywide.

Amends a contract with Norris Design, Inc., by adding 20 months and 3 weeks for a new end date of 10-31-2024 to continue on-call landscape architectural planning, design, and consulting services for parks and parks facilities, citywide. No change to contract amount (PARKS-202368123 / PARKS 201947762). The last regularly scheduled Council meeting within the 30-day review period is on 9-18-2023. The Committee approved filing this item at its meeting on 8-15-2023.

Affected Council District(s) or citywide?
Citywide

Contract Control Number:
201947762/202160683/202368123

Vendor/Contractor Name (including any "DBA"):
Norris Design, Inc.

Type and Scope of services to be performed:
On-Call Landscape Architectural Planning, Design, and Related Services may include, but is not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. Types of work may include System-wide planning and park-specific master planning efforts, Design of new, or renovation of existing, parks and assets, Improvements and upgrades to system-wide assets, Mountain Parks and Natural Areas improvements

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):
W/MBE

Are WBE/MBE/DBE goals met (if applicable)?
19%
THREE SIXTY ENGINEERING, INC (DBA 360 ENGINEERING, INC); AE DESIGN; BARKER RINKER SEACAT; CTL | THOMPSON, INC.; ELEVATION CONSULTING GROUP, LTD.; HCL ENGINEERING & SURVEYING; HYDROSYSTEMS KD; IRON HORSE ARCHITECTS; MKK CONSULTING ENGINEERS, INC.; PINYON ENVIRONMENTAL, INC.; SAN ENGINEERING, LLC; SMITH ENVIRONMENTAL & ENGINEERING; TERRACON CONSULTANTS, INC.

Is the contract new/a renewal/extension or amendment?
Amendment

Was this contractor selected by competitive process or sole source?
Competitive process

For New contracts
Term of initial contract:

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?
Length of term

If length changing

What was the length of the term of the original contract?
4/10/2018 - 4/10/2023

What is the length of the extension/renewal?
20 months, 3 weeks

What is the revised total term of the contract?
04/10/2019 to 10/31/2024

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)