File #: 23-1342, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-02-2023

Requesting Agency: Transportation & Infrastructure
Division:

Subject Matter Expert Name: Kristen Moore
Email Address: Kristen.moore@denvergov.org <mailto:Kristen.moore@denvergov.org>
Phone Number:

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Atkins North America, Inc. to continue providing general civil/roadway design, traffic engineering, and program and project management professional services, citywide.

Amends an on-call contract with Atkins North America, Inc., by adding $7,000,000 for a new total of $14,500,000 and two years for a new ending date of 1-14-2026 to continue providing general civil/roadway design, traffic engineering, and program and project management professional services, citywide (DOTI-202369330-01/DOTI-20205673-01). The last regularly scheduled Council meeting within the 30-day review period is on 11-13-2023. The Committee approved filing this item at its meeting on 10-10-2023.

Affected Council District(s) or citywide?
Citywide

Contract Control Number:
DOTI-202369330-01/DOTI-20205673-01

Vendor/Contractor Name (including any "DBA"):
Atkins North America, Inc.

Type and Scope of services to be performed:

General Civil/Roadway Design (20% MWBE): Work in this category is related to the design of larger, multi-disciplinary civil and/or roadway widening or reconstruction projects. Multi-disciplinary projects will contain several significant scope elements that prevent the use of a specific category. Significant sidewalk design projects will be included in this category. Tasks and deliverables to support civil/roadway design are included.

- Design for multi-disciplinary projects. Could include roadway/intersection, drainage, traffic, bridges, underpasses, etc.
- Design for roadway improvement projects
- Design for significant sidewalk improvement projects with Right of Way impacts or other major site constraints
- Design for median improvements
- Design for ADA compliance
- Plan, specification and cost estimate preparation
- Construction support

Traffic Engineering (25% MWBE): Work in this category is related to the design of new and replacement traffic signal infrastructure, associated intersection improvements, and traffic studies. Designs related specifically to traffic control, signing, and striping are also included in this category. Tasks and deliverables to support traffic engineering are included.

- Signal design and timing (including signal work orders)
- Corridor retiming design
- Signing and striping
- Traffic analysis/modeling
- Traffic data collection
- Preparation of traffic impact and warrant studies
- Traffic control design/construction phasing plans
- Design for ADA compliance
- Construction support, including shop drawing review
- Plan, specification and cost estimate preparation

Program and Project Management (35% MWBE): Work in this category will include provision of professional services related to the development and implementation of best practices, procedures, tools, and techniques related to the programmatic delivery of capital infrastructure projects. Work may also include providing project management services in the form of staff augmentation and/or specialty support services. Qualified firms must be able to provide program management, project management, and construction management.

- Professionally facilitated workshops for organizational development, including:
    - Chartering of program teams
    - Risk register development
    - Development of governance
    - General team building
- Current state and “path forward” alternatives analysis
- Strategy development
- Implementation recommendations
- Performing a “gap analysis” with a report and recommendations on how to bridge resource shortfalls
- Providing highly specialized staff to augment program delivery with roles in:
    - Scheduling
    - Cost estimating
    - Contracting and procurement
    - Establishment of program document management procedures and systems
- Project Management
- Construction Management and oversight (including construction administration and inspection services)

2.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport

concession contracts):
WMBE

Are WBE/MBE/DBE goals met (if applicable)?
Category 1: 20%, Category 7: 25%, Category 13: 35%

Category 1: 105 West, All Traffic Data Services, Apex Design, Clanton & Associates, Communication Infrastructure Group, Design Workshop, Dig Studio, Diversified Underground, Geocal, HCL Engineering & Surveying, Kimley-Horn and Associates, Livable Cities Studio, OV Consulting, Pinyon Environmental, PK Electrical, San Engineering, Shannon & Wilson, Triunity, Woolpert
Category 7: 105 West, ACL, All Traffic Data Services, Apex Design, Communication Infrastructure Group, Diversified Underground, Geocal, Goodbee & Associates, HCL Engineering & Surveying, OV Consulting, Pinyon Environmental, San Engineering, Triunity
Category 13: BBH Mangement Solutions, Coggins Consultants, Communication Infrastructure Group, Entitlement and Engineering Solutions, High Street Consulting Group, Kimley-Horn and Associates, LS Gallegos & Associates, OV Consulting, Peak Consulting Group, SP Murphy, Triunity
Is the contract new/a renewal/extension or amendment?
Amendment

Was this contractor selected by competitive process or sole source?
Competitive process

For New contracts
Term of initial contract:

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?
Cost & length of time

If length changing
What was the length of the term of the original contract?
1/15/2021-1/14/2024

What is the length of the extension/renewal?
24 months

What is the revised total term of the contract?

1/15/2021-1/14/2026

If cost changing
What was the original value of the entire contract prior to this proposed change?
$7,500,000

What is the value of the proposed change?
$7,000,000

What is the new/revised total value including change?
$14,500,000

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)