



Legislation Text

File #: 23-1355, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-2-202

**Requesting Agency: Transportation & Infrastructure
Division:**

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Harris Kocher Engineering Group, Inc. to continue to provide utility engineering professional services, citywide.

Amends an on-call contract with Harris Kocher Engineering Group, Inc., by adding two years for a new ending date of 1-14-2026 to continue to provide utility engineering professional services, citywide. No change to contract amount. (DOTI-202369345-01/DOTI-202056594-01). The last regularly scheduled Council meeting within the 30-day review period is on 11-13-2023. The Committee approved filing this item at its meeting on 10-10-2023.

Affected Council District(s) or citywide?

Citywide

Contract Control Number:

DOTI-202369345-01/DOTI-202056594-01

Vendor/Contractor Name (including any "DBA"):

Harris Kocher Engineering Group, Inc.

Type and Scope of services to be performed:

1. Utility Engineering (25% MWBE): Work in this category is related to the coordination and design of dry utilities. The work will also include subsurface utility engineering (SUE) in accordance with Colorado Senate Bill 18-167. Tasks may be standalone or in support of larger projects or programs.

- Conduct and document investigations of project areas to determine existing utility conditions within the project limits
- Conduct meetings with utility providers and provide meeting minutes
- Collect existing data (ex. utility key maps)
- Identify all known utilities and document key data - ownership, type, size, special conditions, franchise agreements, permits and easements
- Conduct or coordinate subsurface geophysical techniques to determine the existence and horizontal position of underground utilities.
- Conduct or coordinate the use of minimally intrusive excavation methods at critical points to determine precise horizontal and vertical position of underground utilities, as appropriate with the applicable Quality Level
- Develop utility specifications and utility notification letters
- Plan, specification and cost estimate preparation

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

WMBE

Are WBE/MBE/DBE goals met (if applicable)?

Category 9: 25%

Category 9: Diversified Underground

Is the contract new/a renewal/extension or amendment?

Amendment

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

Length of term

1/15/2021-1/14/2024

If length changing

What was the length of the term of the original contract?

24 months

What is the length of the extension/renewal?

1/15/2021-1/14/-2026

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)