File #: 23-1540, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-23-2023

Requesting Agency: CASR
Division:

Subject Matter Expert Name: Jonathan Rogers
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Phone Number:

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and McKinstry Essention, LLC to clarify elements of the scope of work and fee schedule by updating the section regarding No Employment of a Worker without Authorization, includes a provision for the City to request and obtain as-needed operations and management services, and clarifies the fee schedule to improve the administrative efficiency.

Amends a contract with McKinstry Essention, LLC (202264633) for a new end date of 9-1-2027 to clarify elements of the scope of work and fee schedule by updating the section regarding No Employment of a Worker without Authorization, includes a provision for the City to request and obtain as-needed operations and management services, and clarifies the fee schedule to improve the administrative efficiency, citywide. 202369909-01. The last regularly scheduled Council meeting within the 30-day review period is on 11-27-2023. The Committee approved filing this item at its meeting on 10-25-2023.

Affected Council District(s) or citywide?

Citywide
Contract Control Number:

Vendor/Contractor Name (including any "DBA"):
McKinstry Essention, LLC
Type and Scope of services to be performed:

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts
Term of initial contract:

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)

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