



Legislation Text

File #: 23-1533, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-23-2023

Requesting Agency: HOST
Division:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and The St. Francis Center to provide operational and programmatic support of the day shelter and rapid housing resolution programs, citywide.

Amends a contract with The St. Francis Center (202057238) to add \$1,342,000 for a new total of \$4,261,000 and extends the contract for 1 additional year with a new end date of 12-31-2024 to provide operational and programmatic support of the day shelter and rapid housing resolution programs, citywide. 202370658-01. The last regularly scheduled Council meeting within the 30-day review period is on 11-27-2023. The Committee approved filing this item at its meeting on 10-25-2023.

Affected Council District(s) or citywide?

Citywide

Contract Control Number:
202370658-01

Vendor/Contractor Name (including any "DBA"):
The St. Francis Center

Type and Scope of services to be performed:
SERVICES DESCRIPTION

- A. Rapid Resolution Assistance
 - a. SFC will identify potential clients of Rapid Resolution services both within their existing locations and at other congregant or non-congregant shelter providers.
 - b. SFC will provide assistance for clients experiencing literal or episodic homelessness typically within one (1) month of their present experience of homelessness.
 - c. Assistance delivered will be oriented to navigating clients back to stable housing within two (2) weeks from program enrollment. Assistance may include but is not limited to: Landlord/family mediation, reunification/relocation, transportation assistance, employment support, minor medical expenses, childcare, limited rental assistance, and other direct client supports in service of this navigation.
 - i. Approximately 225 unique households will be served during the 2024 calendar year.
- B. Day Shelter Services
 - a. SFC will provide people experiencing homelessness access to safe, peaceful, and clean shelter in a respectful environment where they can meet their basic needs and access effective and supportive services to work towards housing.
 - b. SFC will provide, or coordinate for, on-site general delivery mail, personal-belongings storage, telephone access, clothing bank, and shower facilities.
 - c. Approximately 8,500 unique households will be served during the 2024 calendar year.
- C. Case Management/Assistance
 - a. SFC will help clients seek, apply for, and obtain housing. Assistance priority may be given based on higher vulnerability.
 - b. SFC will assist clients to locate family members and provide funds for transportation when family members are able to provide housing.
 - c. SFC staff and/or qualified staff from partner organizations will help clients access:
 - i. benefits such as disability income, food assistance, and Medicaid.
 - ii. behavioral health counseling and crisis intervention services.
 - iii. on-site/off-site health services, including physician-level care, a pharmacy, and referrals for tests, x-rays, Magnetic Resonance Imaging (MRIs).
 - iv. employment services including resumes writing, practice

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)