



Legislation Text

File #: 23-1597, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 10-30-2023**

**Requesting Agency: HOST**  
**Division:**

**Subject Matter Expert Name: Chris Lowell**  
**Email Address: Christopher.lowell@denvergov.org**  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and The Salvation Army to be used to provide intake assessment and time-limited housing-focused case management, housing navigation and daily meals to families in non-congregate emergency shelters, citywide.**

Amends a contract with The Salvation Army (202366561) to add \$3,762,300 for a new total of \$7,524,600 and 1 additional year for a new end term of 12-31-2024 to be used to provide intake assessment and time-limited housing-focused case management, housing navigation and daily meals to families in non-congregate emergency shelters, citywide. 202370758-01. The last regularly scheduled Council meeting within the 30-day review period is on 12-11-2023. The Committee approved filing this item at its meeting on 11-1-2023.

**Affected Council District(s) or citywide?**

**Citywide**

**Contract Control Number:**  
**202370758-01**

**Vendor/Contractor Name (including any "DBA"):**  
**The Salvation Army**

**Type and Scope of services to be performed:**

The access point and intake team that will serve as the front door to screen families before entering the shelter program. The team will determine if: 1) a family should receive rapid resolution assistance to divert them to more appropriate locations than the shelter system; 2) a family should be accepted into the short-term, intensive crisis stabilization program with a maximum stay of two weeks to provide necessary supports to help quickly resolve their episode of homelessness; or 3) a family should be accepted into the long-term shelter program with a maximum stay of 180 night, reserved for households in need of additional support and services in order to successfully exit to stable or permanent housing.

In addition to intake analysis, this contract will provide housing-focused case management, including conflict resolution, support with maintaining or increasing income/benefits, case planning, conducting needs assessments, housing navigation, assistance with obtaining vital documents, and additional direct client support, such as transportation assistance.

The Salvation Army will also be responsible for providing one meal a day to all guests in the family non-congregate emergency shelter.

We expect to serve 600 households in both the short- and long-term shelter program, 1,000 through the access and intake team, and 200 with rapid resolution or diversion services.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**