File #: 23-1601, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-30-2023

Requesting Agency: HOST
Division:

Subject Matter Expert Name: Chris Lowell
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Phone Number:

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and The Denver Rescue Mission to support the operational and programmatic activities at various shelter sites that assist individuals experiencing homelessness, citywide.

Approves a contract with The Denver Rescue Mission for $9,349,000 and a term ending on 12-31-2024 to support the operational and programmatic activities at various shelter sites that assist individuals experiencing homelessness, citywide. 202370650. The last regularly scheduled Council meeting within the 30-day review period is on 12-4-2023. The Committee approved filing this item at its meeting on 11-1-2023.

Affected Council District(s) or citywide?
Citywide
Contract Control Number:
202370650
Vendor/Contractor Name (including any "DBA"):
The Denver Rescue Mission
Type and Scope of services to be performed:
SERVICES DESCRIPTION

A. DRM will provide around the clock shelter for up to 515 adult men experiencing homelessness at the 48th Avenue Shelter located to 4600 East 48th Avenue, Denver, Colorado. The services included are:
    a. On-site staffing for client care and intake for clients who meet entry requirements. Clients accessing 24-hour shelter

will have access to: Shelter, Laundry services, Meals, Restrooms, Showers, Secure storage for belongings, Voluntary one-on-one case management.

b. Operational management and critical incident response to ensure safety.
c. Custodial and laundry services in support of daily operations related to health and safety concerns.
d. Three (3) meals per day will be prepared, transported, and served to individuals experiencing homelessness. DRM will maintain the following standards:
    i. Keep dry foods at the proper temperatures to stay cool and dry.
    ii. Keep the walk-in cooler under 32 degrees and keep the freezer under zero degrees, or as required by local jurisdiction, State and/or Federal regulations.
    iii. Label all food and keep food fresh and only serve edible food to guests.
    iv. Minimize waste of food.
    v. Maintain an active food license in good standing during the duration of the lease agreement, once the commercial kitchen is operational and passes inspections.
    vi. Leftovers will be stored appropriately.
    vii. Expired food will be disposed of per local jurisdiction, state and/or federal requirements.
    viii. Maintain the appropriate signage from the Department of Health by the sinks and keep up to date.
e. DRM may utilize parking lots for service trucks and/or other vehicles that provide access to programmatic services such as department of Motor Vehicle mobile services, WellPower's Therapy Direct and other services approved by the City and County of Denver.
    i. Vehicles must abide by all parking, fire, and public-right-of-way regulations, including but not limited to occupying Americans with Disabilities Act (ADA) parking spots, obstructing entry ways and sidewalks, and preventing property access by emergency vehicles.

B. DRM will provide day shelter services to those experiencing homelessness at the Lawrence Street Community Center (LSCC) located at 2222 Lawrence Street, Denver, Colorado. The services included are:
    a. On-site staffing for day-time operations and food preparation
    b. DRM will provide three (3) meals per day for individuals Custodial services in support of daily operations related to health and safety concerns Access to Peer Navigation

C. DRM will provide the Next Step Case Management and Support Program to those accessing around the clock shelter at multiple DRM sites. The Next Step program includes the following services:
    a. Case management services are available to adult men accessing shelter
    b. The Next Step Case Management and Support Program utilizes a 22-point strategy to facilitate a pathway out of homelessness for individuals wanting to engage in case management
    c. The Next Step Case Management and Support Program team will partner with other agencies providing appropriate support and services for individuals
    d. Individuals currently participating in the Next Step Case Management and Support Program have 24-hour access to shelter and its benefits.
    e. Access to Peer Navigation

D. DRM will dedicate funding to make improvements to Homeless Management Information System (HMIS) data quality. This includes personnel, data integrity and innovation dedicated to HMIS data quality improvements.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts
Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)