File #: 23-1749, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 11-13-2023

Requesting Agency: HOST
Division:

Subject Matter Expert Name: Chris Lowell
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Phone Number:

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Central Student Transportation to fund the continuation of transportation services for individuals experiencing homelessness and support transportation needs of the migrant response, citywide.

Amends a contract with Central Student Transportation (202265250) to increase the amount by $750,000 for a new total of $1,200,000 and 1 additional year for a new end term of 12-31-2024 to fund the continuation of transportation services for individuals experiencing homelessness and support transportation needs of the migrant response, citywide. 202371017-02. The last regularly scheduled Council meeting within the 30-day review period is on 12-18-2023. The Committee approved filing this item at its meeting on 11-15-2023.

Affected Council District(s) or citywide?
citywide
Contract Control Number:
202371017-02
Vendor/Contractor Name (including any "DBA"):

Central Student Transportation
Type and Scope of services to be performed:
SERVICES DESCRIPTION

A. CST will provide bus transportation to individuals experiencing homelessness Monday thru Friday through the term of this contract using transit buses. Transports are from designated points of origin to designated destinations and occur throughout the day.
B. Locations are generally located within five (5) miles from central Denver. Starting locations are in central downtown Denver and ending locations are in the vicinity of I-70 and Colorado Boulevard.
C. CST will provide ADA accessible vehicles for individuals in wheelchairs or with other mobility impairments
D. Riders are to be picked up and dropped off from 8:30 a.m. to 5:30 p.m.
E. Transportation will allow for approximately 150 people during the time frames specified.
F. All buses will have a camera and audio to monitor activities on the bus.
G. All additional routes must be approved by HOST management. Additional routes cannot exceed the allocated budget for the current term of the contract.
H. CST must have a contingency plan that includes notification to HOST management, shelter locations and clientele if they cannot run routes and/or routes are running late.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):
XO101
Are WBE/MBE/DBE goals met (if applicable)?
N/A
Is the contract new/a renewal/extension or amendment?
amendment
Was this contractor selected by competitive process or sole source?
Competitive process
For New contracts
Term of initial contract:

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$450,000.00	$750,000.00	$1,200,000.00

Current Contract Term	*Added Time*	*New Ending Date*
01/01/2023 - 12/31/2023	12 months	12/31/2024