



Legislation Text

File #: 23-1798, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 11-20-2023

Requesting Agency: HOST
Division:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and The Salvation Army for meals to be provided at micro-community sites, citywide.

Approves a contract with The Salvation Army for \$1,735,985 and a term ending on 12-31-2024 to provide meals to micro-community sites, citywide. 202371150. The last regularly scheduled Council meeting within the 30-day review period is on 1-8-2024. The Committee approved filing this item at its meeting on 11-22-2023.

Affected Council District(s) or citywide?
citywide

Contract Control Number:
202371150

Vendor/Contractor Name (including any "DBA"):
The Salvation Army

Type and Scope of services to be performed:
List of Services to be provided by contractor

1. The Salvation Army (TSA) will provide three meals a day per guest at the micro-community sites and be billed as individual meals (i.e. \$4.17 per breakfast meal served, \$7.44 per lunch served, \$7.45 per dinner served).

2. TSA will coordinate with city and shelter service provider staff at the site on a weekly basis to determine the expected number of guests for the week.
3. TSA shall order/prepare food items based on this expected number of guests plus 8 additional meals.
4. TSA shall charge based upon actual meals delivered.
5. TSA shall perform any services in accordance with the standard of care exercised by highly competent vendors who perform like or similar services and adhere to all applicable food service laws and regulations.
6. TSA shall deliver healthy meals; at minimum one meal per day must be a hot meal.
7. TSA should work to address dietary and allergy requirements.

Budget

Meal Cost	December 1, 2023 - December 31, 2024 Contract Amount
Breakfasts: \$4.17 per person	\$379,804
Lunches: \$7.44 per person	\$677,635
Dinners: \$7.45 per person	\$678,546
Total Maximum Costs	\$1,735,985

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

N/A

Is the contract new/a renewal/extension or amendment?

new

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

<i>Current Contract Amount (A)</i>
\$1,735,985

<i>Current Contract Term</i>
12/01/2023 - 12/31/2024