



Legislation Text

File #: 24-0121, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 2-5-2024**

**Requesting Agency: HOST**  
**Division:**

**Subject Matter Expert Name: Chris Lowell**  
**Email Address: Christopher.lowell@denvergov.org**  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Habitat for Humanity of Metro Denver, Inc. to extend the term to allow for the completion of the scope of work related to the acquisition and disposition of affordable housing.**

Amends an agreement with Habitat for Humanity of Metro Denver Inc. to extend the term to 6-30-2024 to allow for the acquisition and sale of single-family units to low and moderate income households, citywide. No change in cost. (HOST-202472113-02). The last regularly scheduled Council meeting within the 30-day review period is on 3-11-2024. The Committee approved filing this item at its meeting on 2-7-2024.

**Affected Council District(s) or citywide?**  
**citywide**

**Contract Control Number:**

HOST-202472113-02 / HOST-202053865-01

**Vendor/Contractor Name (including any "DBA"):**

**Habitat for Humanity of Metro Denver Inc.**

**Type and Scope of services to be performed:**

This request is for a Second Amendment to the grant agreement for Habitat for Humanity of Metro Denver Inc. to extend the term to June 30, 2024. The current term of the grant agreement expired April 30, 2023 and is only allowed to be changed in the

same manner as the agreement, not by written approval from HOST through a drawdown deadline extension. Habitat for Humanity of Metro Denver Inc. had a cause for delay in processing the final unit to complete the scope of work within the period of performance due to a staffing change. The Second Amendment gives HOST's Executive Director authorization to execute documents necessary to complete the transaction.

The grant on the above project closed May 27, 2020 with Habitat for Humanity of Metro Denver Inc. The funds were used to finance costs related to the acquisition of ten (10) detached or attached single family units within the City and County of Denver to be sold to low/moderate income households at 80% AMI. On June 7, 2022, an additional \$970,000 in Affordable Housing Funds were granted to finance costs related to the acquisition of fourteen (14) additional detached or attached single family units to be sold to low/moderate income households at 80% AMI.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

N/A

**Is the contract new/a renewal/extension or amendment?**

amendment

**Was this contractor selected by competitive process or sole source?**

N/A

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,455,000	\$0	\$1,455,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
May 27, 2020 - April 30, 2023	15 Months	June 30, 2024