



Legislation Text

File #: 24-0134, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2-5-2024

Requesting Agency: DHS/GS
Division:

Subject Matter Expert Name: Justin Sykes/Michael Romero/Christina Buster

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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed amendment to purchase order with Colorado Hospitality Services, Inc., by adding funds for the purchase of meals for guests at migrant shelters, citywide.

Amends a purchase order with Colorado Hospitality Services Inc. to add \$475,000 for a new total of \$925,000 for the purchase of meals for guests at migrant shelters, citywide (PO-00141469). The last regularly scheduled Council meeting within the 30-day review period is on 3-11-2024. The Committee approved filing this item at its meeting on 2-7-2024.

Affected Council District(s) or citywide?
citywide

Contract Control Number:
PO-00141469

Vendor/Contractor Name (including any "DBA"):
Colorado Hospitality Services Inc.
Type and Scope of services to be performed:

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport

concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

amendment

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$475,000	\$450,000	\$925,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/31/2024	n/a	3/31/24